

B6T Application Instructions

Please read the information below regarding the State of New Jersey B6T Form. Be aware of the deadlines in addition to your rights and responsibilities.

It is the obligation of the Parent or Guardian of the students to:

1. Annually obtain the application for private school transportation from the administrative office of the private school for each student for which transportation services are being requested. Submit a separate application for each student.

NOTE: If there is a change of home address, a new application shall be submitted to the public school district of residence. If there is a change in the nonpublic school of attendance, a new application shall be submitted to the public school district of residence.

2. Complete the application and return it to the Academy on or before March 1st preceding the school year in which transportation is being requested. Any application received after March 1st will be a late application and must be accompanied by a statement of the reason for lateness. Please email this statement to the Elite Preparatory Academy.
3. Eligible students will receive transportation or aid in lieu of transportation based on the date the application was received by the public school.

It is the obligation of the Public School Administrator to:

- Notify the parent or guardian as to the determination of each application by August 1st. The district Board of Education will pay aid in lieu of transportation to the parent or guardian of an eligible student only after receiving a signed "Request for Payment of Transportation Aid" voucher as prescribed by the Commissioner of Education.

NOTE: If your address changes during the school year, please contact the Transportation Coordinator so the information is current and arrangements can be made to transfer your child(ren) to a new bus system.

Parents requesting transportation must submit one application per child and must indicate their local Board of Education at the top of the form. Be sure to print a copy of your B6T Form for your own records. Contact your local public school if you are unsure about the name of your Board of Education.

Parents may use a private transportation company to transport students from districts that will not bus students to the Elite Preparatory Academy. Although the Elite Preparatory Academy is unable to make transportation arrangements directly with private companies, we would be happy to direct you to companies that can help.

In case of a delayed opening or cancellation of school due to weather conditions, parents should contact their local school district for delayed opening and cancellation announcements. Buses will follow the announcements and decisions of the individual school district, not the Academy.